

JOB VACANCY ANNOUNCEMENT

- Project Researcher at Astrobiology Instrument Project Office or Exo-Life Search Project Office, Astrobiology Center (ABC)

1. Job Title: Project Researcher (Postdoctoral Fellow), a few positions

2. Division: Instrument Project Office (A) or Exo-Life Search Project Office (B)

3. Work Location: Astrobiology Center (ABC),
Mitaka, Tokyo (Astrobiology Instrument Project Office) :(A)
Okazaki, Aichi (Exo-Life Search Project Office):(B)

4. Area of Expertise: Astronomical Instrument or Astrobiology

5. Job Description:

Astrobiology Instrument Project Office: (A)

Astrobiology Instrument Project Office invites applications for a few Postdoctoral Research Fellow positions to carry out cutting-edge Instrument development. In particular, development, maintenance and operation of infrared and visible Doppler Instruments. Or maintenance and operation of adaptive optics instruments and observations.

Exo-Life Search Project Office:(B)

Exo-Life Search Project Office invites applications for a few Postdoctoral Research Fellow positions to carry out cutting-edge astrobiology science from a biological perspective.

In addition, the candidate will be involved in promoting scientific activities such as organization and support of science workshops.

6. Terms of Appointment:

The successful candidate is expected to start the job as early as reasonably possible after the job offer has been accepted. The term of employment will be three years after the appointment starts, including the probation period of six months.

Note:

(1) If the successful candidate had been employed as a National Institutes of Natural Sciences (NINS, which is an executive institute that manages NAOJ) within six months

retroactively from the start date, the term will be set so that the total employment period does not exceed ten years.

- (2) Any researcher who has been employed as an NAOJ Project Research Fellow or a Researcher (Part-time contract employee) after April 1, 2004 for a total of five or more years is not eligible to apply for this position.
- (3) Annual performance review will be conducted.

7. Labor Conditions:

(1) Work Type and Work Hours:

The Discretionary Labor System for Professional Work shall be applied. (Standard work hours: 38.75 hrs/week, from 8:30 to 17:15 with an hour intermission)

(2) Holidays:

Saturdays and Sundays, National Holidays, New Year holidays (December 29th - January 3rd), Paid days off (annual leave, refreshment leave, etc.)

(3) Social Insurances:

MEXT Mutual Aid Association (health insurance), Employees' Pension Insurance, Employment Insurance, Industrial Accident Compensation Insurance

(4) Remuneration:

The project researcher will be employed under an annual salary system, and will receive a salary of about 350,000 JPY per month. Salary will be reviewed every fiscal year according to the results of performance reviews. Commuting expenses (up to 55,000 JPY per month) will be provided. Retirement allowances are not provided.

(5) Others:

- Day-care center for children (from 57 days old). *Availability depends on the situation. Childcare staff does not provide English support.
- Smoking is prohibited on the premises excluding designated outdoor smoking areas.
- Travel and relocation costs to NAOJ will be covered, subject to the travel regulations of NINS (details must be arranged with the administration office).

8. Minimum Academic Requirements: PhD or equivalent in astronomy or related fields

9. Selection Process:

A candidate will be selected through screening of application documents and interview (face-to-face or online).

10. Required Application Materials: (*To be prepared in English)

- (1) Cover letter (including the name of your desired project, host researchers, and your references stated in 10. (7))
- (2) Curriculum vitae,
- (3) Summary of your past research activities,
- (4) List of publications (Separate refereed and non-refereed papers, and indicate all authors' names in the case of co-authored papers),
- (5) Major papers (up to three),
- (6) Outline of research plans,
- (7) Two reference letters: Please ask your reference to upload the letter directly using the URL indicated in 12. before the application deadline. Applicants are responsible for ensuring that the letter is submitted before the application deadline.

11. Closing Date for Application: December 2, 2024, 17:00(noon) (Japan Standard Time)

12. Submission:

Applicants are required to apply via an uploader.

Please upload your application the following URL:

<https://y2.nao.ac.jp/index.php/s/NjLGkqrM77MoPDq>

- * Make sure that the file you upload is a single file, such as a zip file.
- * File name includes your name.
- * The file size up to 20MB.
- * If you would like to revise your application, upload new file with different file name and let us know below mail address.

13. Contacts:

If you have any question related to the job description, please contact;

E-mail: abc-apply_AT_nao.ac.jp (replace _AT_ with @)

If you have any question related to the other items, please contact;

E-mail: job11-pjt-researcher1_AT_nao.ac.jp (replace _AT_ with @)

14. Remarks

- Information submitted in your application documents will not be used for any purpose other than the selection process and for contacting you with necessary notices in connection with the selection. Once the selection process is complete, we will securely dispose of all application documents and personal information, except for those submitted by the successful candidate.

- The expense for the interview will not be covered by ABC.
- Project research staffs are eligible to apply for the Grants-in-Aid for Scientific Research (KAKENHI).
- Policy for Equal Employment Opportunity: Abiding by the Equal Employment Opportunity Act for Men and Women, ABC is committed to the realization of a society with gender equality. If two candidates are deemed equal in their performance evaluation, ABC will take positive action to employ women. If you have taken a leave(s) such as for maternity, childcare, and/or family care, please indicate it in your curriculum vitae. We will consider it when assessing your performance.

For details, see https://www.nins.jp/en/about/folder7/post_14.html.

15. Name of recruiter

Inter-University Research Institute Corporation, National Institutes of Natural Sciences (NINS), Astrobiology Center (ABC)